

DD/M&S 73-3776

21 SEP 1973

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Joint Computer Support  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Planning, Programming and Budgeting  
Director of Security  
Director of Training  
Chief, Information Systems Analysis Staff

SUBJECT : FY 1974 Unfunded Requirements

1. In the preparation of most budgets we usually find that requirements exceed the available funds. Now that you have completed your FY 1975 Budget, I am sure you found this to be quite true and that there are FY 1974 items you would like to proceed with if additional funds were provided.

2. This Office should have on hand up to date information on unfunded requirements to either obtain DD/M&S approval for reprogramming within the Directorate or to request outside funding assistance. If you have FY 1974 unfunded requirements, it is requested that you advise me of them by memorandum. If there is more than one item they should be prioritized and in addition the following information should be provided:

- a. Item - brief description, what is to be accomplished.
- b. FY 1974 additional funds required. Why FY 1974 funding necessary. Is item budgeted in FY 1975.

3. Your memorandum should be received by 31 October 1973. During the fiscal year other unforeseen requirements will arise and you should submit them as they occur using the same format. When additional items are submitted you should state their priority in relation to other items previously submitted.

  
Chief, DD/M&S Plans Staff

STATINTL

10/26/73 - 1330/D/248

YDMS - M500.

EKG telecommunications <sup>(5)</sup> \$ 24,815  
 Spirometric Equip 4,000  
 28,815

SD Conversion of File Room  
 w/ for conversion

<sup>(2)</sup> { 15,000 (promised 1st Man Corp.)  
 5,000  
20,000

OD Miniaturized EKG.

<sup>(6)</sup> 1,000.

PS None

CD Funds for Contract Nurse (HPC)

<sup>(1)</sup> 12,000 (promised 1st Man Corp.)

PSS None

SPD None

FFS Med Officer Educ. Travel.

<sup>(4)</sup> \$ 6,000

Other Salaries & Benefits for

<sup>(3)</sup> 24,854  
15,049  
 39,903

STATINTL

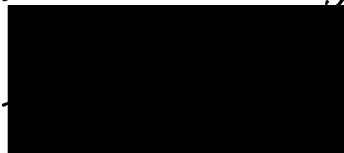
Unfunded Requirements  
Support Division

Conversion of file room - \$15,000

Conversion of medical records  
to color coded terminal digit  
system - overtime - \$ 5,000

Contract nurse / CD \$ 12,000

2 Psychologists salary - \$ 40,000  
or salaries for:



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25X1C

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16 October 1973

MEMORANDUM FOR: Executive Officer, OMS

SUBJECT : Unfunded Requirements for FY 1974

REFERENCE : Chief, DD/M&S Plans Staff Memorandum  
dated 21 September 1973, Subject  
as above

1. Unfunded for FY 1974 are Field Support Staff requirements for travel of Regional Medical Officers in connection with continuing medical education.

2. Continuing medical education, besides its value as regards professional competence, is becoming a formalized requirement for continuing professional accreditation. Approved continuing medical education is provided by certain prescribed medical meetings, where scientific papers, new developments, etc., are presented and discussed. These meetings are scheduled for some months in advance, and the schedules are published in professional journals.

3. Medical officers overseas have a lively interest in these meetings, some of which are held overseas, but most of them are held in the United States. They usually last from three to five days.

4. Attendance at at least one such professional meeting per year is a reasonable expectation of a physician and is encouraged both by military and most civilian employers, with travel and related expenses reimbursed by the employer.

5. It is proposed that the Office of Medical Services fund such travel by selected medical officers assigned overseas for one such trip to the United States during a two-year tour. It is further proposed that eligibility for reimbursement for such travel be determined by the following criteria, all of which should be met:

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- a. Completion of one year of current tour;
- b. A minimum of four months remaining on current tour;
- c. Continued Agency service is planned beyond current tour;
- d. Next PCS assignment is projected to be overseas.

6. There are currently eleven doctors overseas, including the military detailee who would not be eligible. If each doctor had one such TDY Stateside per tour, there would on the average be five TDYs per year. At an estimated average cost of \$1500 per trip, the total annual cost would be \$7500.

7. For the remainder of current FY 1974, there are at most three doctors who would meet the proposed criteria, for a total cost of \$6000\*. One of these -- [REDACTED] -- has by far the most Agency service and time overseas, and if only \$2000 were available for this current year, he would be recommended for the trip.

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8. It is recommended that \$6000 be requested as an unfunded requirement of the Field Support Staff for FY 1974.

9. This item has never previously been included in the FSS budget. RMO travel for such purposes has previously been funded on an ad hoc basis from the general travel allocation for FSS when such funds were available. During the past six months three RMOs have requested travel for continuing medical education, and OMS has been unable to fund it. The Operating Divisions are unable to justify expenditure of their funds for this purpose. Thus there has recently been a coincident reduction of travel funds and a greater impetus to RMO requirements for continuing medical education. This requirement has developed since the time of submission of the FY 1975 budget, but FSS proposes to include funds annually for such RMO travel as an item in FSS budget beginning in FY 1976.

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[REDACTED]  
Chief, Field Support Staff, OMS

\*These four happen to be in the most distant locations,  
i.e., Far East [REDACTED]

25X1A

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5 October 1973

MEMORANDUM FOR: Executive Officer,  
Office of Medical Services

SUBJECT : FY 74 Unfunded Requirements

In accordance with your request the following items are submitted for consideration as FY 74 unfunded requirements:

- (1) EKG telecommunication equipment to enable transmission of EKG signal data from overseas to headquarters for computer processing via satellite. See attachment.

Bioserv BDT 1000s-3c \$ 9,015

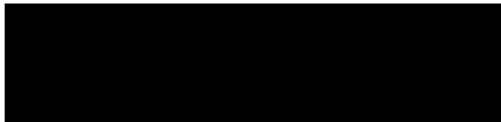
Bioserv Acquisition System 15,800  
\$24,815

- (2) A-V films for Health Education Program \$ 5,000

- (3) Film and lamination material for billfold EKGs 2,500

- (4) Spirometric equipment 4,000

STATINTL

 M.D., M.P.H.  
Medical Systems Development Officer  
Office of Medical Services

attachment

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**MISSING PAGE**

ORIGINAL DOCUMENT MISSING PAGE(S):

ATTACHMENTS



Approved For Release 1999/09/20 : CIA-RDP78-05077A000100020007-4

TO: Director of Medical Services		DATE
ROOM NO. 1D-4061	BUILDING Hqs.	
REMARKS:  DD/MS cap C/SD to DCLSD  S40 w File		
FROM: Chief, DD/M&S Plans Staff		
ROOM NO.	BUILDING	EXTENSION

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